

Incident Report



Australian Government

Department of Defence
Intelligence, Security and International Policy

(For DSD Use Only) INCIDENT REF.:

REPORT CLASSIFICATION

- Unclassified Security-in-Confidence Protected Highly Protected
 Restricted Confidential Secret Top Secret

REPORTED BY

First Name: Last Name:
Position:
Phone: Mobile (optional):.....
Email:

ALTERNATE CONTACT

First Name: Last Name:
Position:
Phone: Mobile (optional):.....
Email:

AGENCY DETAILS

Agency Name: (ie. Defence, Finance).....
Government Type: (ie. Federal, State, Local).....
Core Business:.....
Data Classification:.....
Critical Infrastructure?: Yes No
Street Address:.....
Mailing Address:.....
Gateway Provider Name:..... Phone:.....
IP Address Range:.....
Information/Security Services Outsourced?: Yes (Company)..... No

INCIDENT DETAILS

HARDWARE AFFECTED
 Server Router Firewall PC/Laptop Mainframe Mobile Computing Device Other (please specify).....

INCIDENT TIMING
Date/Time Identified:
Date/Time Started:
Date/Time Ended:

INCIDENT STATUS
 Successful Unsuccessful

INCIDENT CAUSE
 Suspected Accidental Deliberate

INCIDENT IMPACT
 Availability Affected Content Stolen Content Altered Confidentiality Compromise Reputational Risk

ALLEGED PERPETRATOR
 Internal to Organisation External to Organisation

FINANCIAL IMPACT (OPTIONAL)
Containment Hours:.....
Prevention Hours:.....
Prevention Cost:.....

INCIDENT CATEGORY

Red Yellow

INCIDENT DESCRIPTION

(please refer to Category Matrix)

Police Report Number (for equipment loss/theft):.....

INCIDENT COMMENTS

Please provide any further information (eg: IP addresses, hostnames) –attach separate page if required)

ASSISTANCE REQUIRED

INCIDENT CONTAINMENT / ERADICATION

The Information Security Group (ISG) at the Defence Signals Directorate (DSD) can assist you with incident containment, eradication, recovery and mitigation. Please indicate any assistance required below:

None Required Offsite Investigation by DSD Onsite Investigation by DSD

POST INCIDENT ASSISTANCE

None Required Vulnerability Assessment Policy Review

REPORT SUBMISSION

REPORT IS UNCLASSIFIED

Web: submit via www.onsecure.gov.au (login required)

Post: INCIDENT REPORT, Information Security Group, Locked Bag 5076, Kingston ACT 2604

Telephone: +61 2 6266 0009 (24 hour hotline)

Email: incidents@dsd.gov.au

REPORT IS SECURITY-IN-CONFIDENCE

Web: submit via www.onsecure.gov.au (login required)

Post: INCIDENT REPORT, Information Security Group, Locked Bag 5076, Kingston ACT 2604

Telephone: +61 2 6266 0009 (24 hour hotline)

REPORT IS HIGHER CLASSIFICATION

Refer to the current edition of the Commonwealth Protective Security Manual for handling procedures or contact DSD for advice.